

1 **WILTON-LYNDEBOROUGH COOPERATIVE SCHOOL BOARD MEETING**
2 **AND JOINT BUDGET COMMITTEE SESSION**

3 **Tuesday, September 27, 2016**

4 **Wilton-Lyndeborough Cooperative M/H School-Media Room**
5 **6:30 p.m.**
6

7 Present: *Harry Dailey, Matt Ballou, Jim Button, Mark Legere, Charlie Post, Joyce Fisk, and Carol*
8 *LeBlanc*
9

10 *Superintendent Bryan Lane, Business Administrator Lise Tucker, Director of IT Kevin Verratti,*
11 *Director of Student Support Services Betty Moore, and Clerk Kristina Fowler*
12

13 **I. CALL TO ORDER**

14 Vice Chairman Dailey called the meeting to order at 6:35pm.
15

16 **II. ADJUSTMENTS TO THE AGENDA**

17 There were no adjustments to the agenda.
18

19 **III. PUBLIC COMMENTS**

20 Karen Grybko, Budget Committee Chairperson noted that the joint session starts at 7:00pm not
21 6:30pm.
22

23 **IV. BOARD CORRESPONDENCE**

24 **i. Superintendent's Report**

25 Superintendent Lane reviewed his report. He communicated that he has been working with principals
26 on budgets. Some lightly used computers from the University of NH were secured by Kevin Verratti,
27 IT Director for very little cost and have replaced the computers in the library at FRES which were
28 more than ten years old and all within the framework of the budget. Legislative updates will begin
29 soon. He will attend the Bradley Kidder Law Conference in October. Overtime will be changed for
30 hourly employees and he will share the information with the Board. He was fortunate to be a part of
31 the "apple pie making factory" for Johnny Appleseed day with the 1st graders at FRES.
32

33 Mr. Verratti, responding to a question from Vice Chairman Dailey, confirmed that there will be an
34 upcoming disposal of computers from FRES due to the recent purchase of computers from University
35 of NH.
36

37 **ii. NHSBA Call for Resolutions**

38 Vice Chairman Dailey stated at the last meeting Chairman Brock asked for members to give this some
39 thought and place it back on the agenda for any resolutions to be brought forth. Superintendent Lane
40 gave another example for members. No resolutions were brought forth. Vice Chairman Dailey
41 suggested since it is not often thought of until it comes up this time of year, if you have any ideas
42 throughout the year to email Superintendent Lane or Kristina.
43

44 **V. CONSENT AGENDA**

45 There was no consent agenda to report.
46

47 **VI. ACTION ITEMS**

48 **a. Approve Minutes of Previous Meeting**

49 *A MOTION was made by Ms. Fisk and SECONDED by Mr. Legere to approve the minutes of*
50 *September 13, 2016 as written.*

51 *Voting: all aye; motion carried unanimously.*
52

53 **VII. COMMITTEE REPORTS**

54 **i. Elementary Building Renovation Committee**

55 Vice Chairman Dailey reported this item can be removed from future agendas; there should be nothing
56 new to report. The only outstanding issue is the planting of trees and this should be done in the next
57 couple of weeks. Once this is completed we will authorize payment. The balance of payment left is
58 about \$24,000-\$25,000 per Ms. Tucker.

59
60 *A MOTION was made by Mr. Ballou and SECONDED by Mr. Post to recess the Board meeting for 10*
61 *minutes.*

62 *Voting: all aye; motion carried unanimously.*

63
64 Vice Chairman Dailey called the meeting to order at 7:01pm.

65
66 **VIII. 7:00P.M. JOINT BOARD & BUDGET COMMITTEE SESSION**

67 Present: *Karen Grybko, Mary Guild, Pam Altner, Lisa Post, Christine Tiedemann, Leslie Browne, and*
68 *Edwina Hastings*

69
70 **• CALL TO ORDER BUDGET COMMITTEE**

71 Chairperson Grybko called the meeting to order at 7:02pm.

72
73 **a. FY 2017-2018 Budget**

74 **i. SAU**

75 Superintendent Lane reviewed a document with commonly used acronyms. This document may be
76 updated with each session. The proposed SAU budget has collectively an increase of \$3,316 which is
77 less than 1%. The budget will show a decrease of \$19,485 mostly due to transfers to other accounts
78 such as technology. The following are increases in the budget; \$1,200 for professional books and
79 subscriptions, which he is still investigating, \$350 for contracted copier costs due to increased volume,
80 \$782 for a desk for the business administrator, \$2,784 for travel and conferences for the business
81 administrator, human resources and technology director, \$624 for cell phone for the facilities manager
82 with a corresponding decrease in the WLC budget. Staffing will not be discussed until December.

83
84 **ii. Technology**

85 COPsync was discussed; originally grant funded but not any longer. Superintendent Lane questioned
86 the effectiveness. It's removed from the budget and provides a savings of \$3,600 and it was decided
87 to ask Chief Deware and Chief Hautanen to attend a joint session for further discussion.

88 Superintendent Lane would like to add "My Learning Plan" software at a starting cost of \$2,600 then
89 it "drops off from there". The software is for professional development and credentialing for teachers
90 and paraeducators and will increase efficiency over the current process that is in place.

91
92 Kevin Verratti, IT Director, reviewed additions to the technology budget including adding and
93 upgrading security cameras at WLC, attendance to a national conference, filtering software and a
94 project for metro Ethernet upgrade which sparked a discussion. The project cost was roughly estimated
95 by similar projects he has done at \$12,000 and it is e-rate eligible. We would see (long term) a cost
96 savings by decreased cost in internet and not having to pay for internet feeds at each building we have
97 fiber at. A site survey is available to us at no charge and would provide additional information. WLC
98 and FRES would be the anchor buildings; the proposal does not include LCS. Although
99 Superintendent Lane noted that a cost benefit analysis could be done to see how much real access we
100 have and does it make sense to have fiber run to LCS. It was decided that additional information is
101 needed including long term savings; cost of leasing, upkeep, what were to happen if a tree fell on it for
102 example.

104 Mr. Verratti confirmed for Mr. Leger, the cost for the servers are replacements for aging servers and
105 this number could go down pending the fiber project. Mr. Legere also questioned if Mr. Verratti had
106 spoken with other fiber providers, Mr. Verratti indicated he had not.

107
108 Any further questions should be emailed to Superintendent Lane directly.

109
110 The Budget Committee will meet at 6:30pm, October 11, 2016 at WLC prior to the joint meeting.

111
112 *A MOTION was made by Ms. Browne and SECONDED by Ms. Tiedemann to adjourn the Budget*
113 *Committee session at 8:12pm.*

114 *Voting: all aye; motion carried unanimously.*

115

116 **IX. RESIGNATIONS / APPOINTMENTS / LEAVES**

117 There were no resignations, appointments or leaves to report.

118

119 **X. BOARD BUDGET DISCUSSION**

120 Members prefer to have a summary of the budget instead of going line for line and would like this to
121 continue.

122

123 **XI. PUBLIC COMMENTS**

124 There was no public comment to report.

125

126 **XII. ADJOURNMENT**

127 *A MOTION was made by Mr. Ballou and SECONDED by Ms. LeBlanc to adjourn the Board meeting*
128 *at 8:16pm.*

129 *Voting: all aye; motion carried unanimously.*

130

131 *Respectfully submitted,*

132 *Kristina Fowler*

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